



INVESTOR SERVICE CENTRE
ITC Limited
37 J. L. Nehru Road
Kolkata 700 071, India
Telephone nos. : 1800-345-8152 (Toll free)
91 33 22886426 / 0034
Facsimile no. : 91 33 22882358

Ref.: Isc/Lost/Exch/48

17th September, 2019

The Manager
Listing Department
National Stock Exchange
of India Ltd.
Exchange Plaza
Plot No. C-1, G Block
Bandra-Kurla Complex
Bandra (East)
Mumbai 400 051

The General Manager
Dept. of Corporate Services
BSE Ltd.
P. J. Towers
Dalal Street, Fort
Mumbai 400 001

The Secretary
The Calcutta Stock
Exchange Ltd.
7, Lyons Range
Kolkata 700 001


Dear Sirs,

Sub: Intimation regarding Loss of Share Certificates

Pursuant to Regulation 39(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed details of the Share Certificates for 4560 shares of ₹1/- each of the Company which have been intimated as lost by the Shareholders on 16th September, 2019.

Further, copies of the letters received from the Shareholders regarding loss of the aforesaid Share Certificates are also enclosed for your reference.

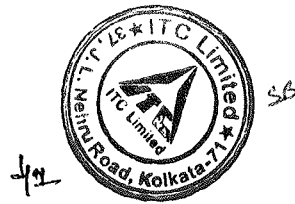
Yours faithfully,


sb (T. Ghosal)
Asst. Company Secretary

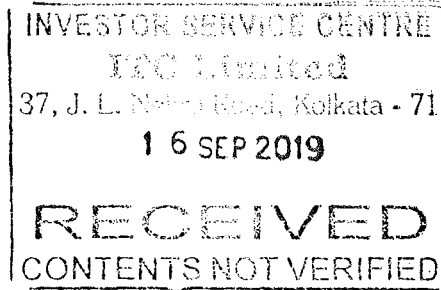
Encl.: A/a

COMPANY NAME ITC LIMITED
SOURCE INVESTOR SERVICE CENTRE
LETTER REF NO LOST/SHR.EXCH/48 HRS
LETTER DATE 17/09/2019
DISCREPANCY LOSS SHARES
DISCREPANCY SHARES REPORTED LOST/STOLEN/MISPLACED

LEDGER FOLIO NO	HOLDER NAME	CERTNO	DISTNO FROM	DISTNO TO	NO. OF SHARES
16/34878	AMITABHA PAL	000042315	0000071199861	0000071200100	0000000000240
16/34878	AMITABHA PAL	000108530	0002539029476	0002539029595	0000000000120
16/34878	AMITABHA PAL	000181814	0003896200261	0003896200620	0000000000360
18/11619	BELTHANGADI VIVEKANAND RAO	000044231	0000074761461	0000074764020	00000000002560
18/11619	BELTHANGADI VIVEKANAND RAO	000110448	0002540811636	0002540812915	00000000001280



102780



Dt.: -05-09-2019

B VIVEKANAND RAO

Address:

201, Ashishwang CHS, Sir Pochkhanwala Marg, Near HDFC Bank, Worli, Mumbai 400 030.

To,

ITC LIMITED,

Virginia House, 37 Jawaharlal Nehru Road, Kolkata, West Bengal, 700 071.

Holder Name: BELTHANGADI VIVEKANAND RAO

Ledger Folio No: 18/11619

Respected Sir / Madam,

Reference: Your email dated: 26/08/2019

Sub.: Submission of procedure for Issue Duplicate Share Certificate of 7680 Shares of Rs.1/-FV.

This has reference to above mentioned objection letter, I hereby submitting procedure and request you to issue the Duplicate Certificate for 3840 Shares of Rs.1/-FV. (Split / Bonus) in my favour.

Further Split or Bonus Certificate of 3840 shares are held with "Company's Unclaimed custody", please release of said certificate(s) also.

I hereby enclosing the following documents towards proof of identification and address:

- (1) Indemnity on NJP's of Rs.500/- for Loss of Shares
- (2) Affidavit on NJP's of Rs.100/- for Loss of Shares
- (3) Affidavit on NJP's of Rs.100/- for One and Same Person
- (4) FIR for Loss of Shares
- (5) Self-attested copy of PAN Card duly Notarized
- (6) Self-attested copy of ID proof: Aadhar Card duly Notarized
- (7) Copy of Utility Bill of old address and current address
- (8) Cancelled Cheque

Yours sincerely,

B. Vivekanand Rao.

BELTHANGADI VIVEKANAND RAO (B VIVEKANAND RAO)

INVESTOR SERVICE CENTRE
ITC Limited
37, J. L. Nehru Road, Kolkata - 71
16 SEP 2019

102793

Date: 13-09-2019

RECEIVED
CONTENTS NOT VERIFIED

To,
Investor Service Centre
37, Jawaharlal Nehru Road,
Kolkata - 700071

16/34878

Sub: Transmission of less of shares.

Dear Sir/Madam,

This is to inform you that my husband Mr. Amitava Pal has expired on 20-11-2015. I want to know the procedure of transmission of shares.

I would like to inform you that the shares issued in the year of 2005 and 2010 are lost. I am having only bonus 2016 share certificate with me.

Please let me know the procedure of duplicate certificate for my ready reference.

In this occasion here I attach the photo copy of death certificate of Mr. Amitava Pal. Your kind cooperation is highly solicited.

Thanking you
yours faithfully
G. Pal.

GOPA PAL

8017230078

Email: gopapal01@gmail.com